Lesson: Lesson 9: Using Animation and Multimedia

Multiple Choice

1. Transitions are

a) entries of individual objects on a slide

b) emphases of individual objects on a slide

c) movements from one slide to the next slide

d) all of the above

Ans: c

Difficulty: Easy

Section Ref: Setting Up Slide Transitions

2. Which of these can you assign to a transition?

a) video clip

b) clip art

c) sound

d) all of the above

Ans: c

Difficulty: Medium

Section Ref: Setting Up Slide Transitions

3. A transition's Duration refers to

a) the total time the slide remains onscreen

b) the time it takes for the transition to execute.

c) the time the slide remains onscreen minus the transition time

d) the aggregate time of all the animations on the slide

Ans: b

Difficulty: Medium

Section Ref: Setting Up Slide Transitions

4. In Slide Sorter view, what happens when you click the small star icon below a slide?

a) It switches to Slide Show view

b) The transition is previewed

c) It switches to Normal view

d) a and b

Ans: b

Difficulty: Medium

Section Ref: Setting Up Slide Transitions

5. The After setting determines how many seconds

a) before the presentation advances to the next slide

b) the transition effect takes to execute

c) the animations will wait before executing

d) the slide show will pause after the last animation, before advancing to the next slide

Ans: a

Difficulty: Medium

Section Ref: Setting Up Slide Transitions

6. Animation effects apply to

a) Slides

b) Sections

c) Objects on slides

d) All of the above

Ans: a

Difficulty: Easy

Section Ref: Animating Your Slides

7. What type of animation moves an object off a slide?

a) Entrance

b) Emphasis

c) Exit

d) Motion path

Ans: d

Difficulty: Medium

Section Ref: Animating Your Slides

8. For an entrance animation effect, Fly In is an example of a(n):

a) Animation

b) Effect Option

c) Sound

d) Transition

Ans: b

Difficulty: Medium

Section Ref: Animating Your Slides

9. If you have three consecutive animations that are all to occur With Previous, each one 4 seconds in duration, how long will it take for all three to execute?

a) 4 seconds

b) 8 seconds

c) 12 seconds

d) 16 seconds

Ans: a

Difficulty: Hard

Section Ref: Animating Your Slides

10. How is the starting point of a motion path animation indicated onscreen?

a) Red arrow

b) Green arrow

c) Blue arrow

d) Yellow arrow

Ans: b

Difficulty: Medium

Section Ref: Animating Your Slides

11. What does a dotted line represent on an animation?

a) The duration

b) An attached sound

c) The motion path

d) The scope of the emphasis

Ans: c

Difficulty: Medium

Section Ref: Animating Your Slides

12. When a slide contains multiple animations, and they all show a 0 on them in the Slide pane, what can you assume about the way they will execute?

a) They will start simultaneously

b) They will end simultaneously

c) They will start one after the other

d) They will appear immediately when the slide appears, with no delay.

Ans: a

Difficulty: Hard

Section Ref: Animating Your Slides

13. If you want to add a music clip that is stored on your hard disk to a slide, which insertion option would you use?

a) Clip Art Audio

b) Audio from File

c) Record Audio

d) None of the above

Ans: b

Difficulty: Easy

Section Ref: Adding Media Clips to a Presentation

14. If you want to link to a YouTube clip in a presentation, how would you go about it?

a) Video from Clip Organizer

b) Video from Web Site

c) Video from File

d) None of the above

Ans: b

Difficulty: Easy

Section Ref: Adding Media Clips to a Presentation

15. Which tab would you use to make a color or contrast correction on a video clip on a slide?

a) Video Tools Playback

b) Video Tools Color

c) Video Tools Design

d) Video Tools Format

Ans: D

Difficulty: Medium

Section Ref: Adding Media Clips to a Presentation

16. An image that displays on the slide when a video clip is not actively playing is called a:

a) Still

b) Poster frame

c) Start frame

d) Thumbnail

Ans: B

Difficulty: Medium

Section Ref: Adding Media Clips to a Presentation

17. A(n) \_\_\_\_\_\_\_\_\_ effect moves an object from point A to point B, following along a path you create for it.

a) Entrance

b) Exit

c) Emphasis

d) Motion path

Ans: d

Section Ref: Animating Your Slides

Difficulty: Easy

18. An animation's \_\_\_\_\_\_\_\_\_\_ is the amount of time between the previous action and this animation.

a) Delay

b) Speed

c) Duration

d) Pause

Ans: a

Section Ref: Animating Your Slides

Difficulty: Medium

19. Which of these is not an sound file format that PowerPoint accepts?

a) AIFF

b) AU

c) WMA

d) CDA

Ans: d

Section Ref: Adding Media Clips to a Presentation

Difficulty: Hard

20. To make a sound clip play across multiple slides, select the sound icon and then on the Audio Tools \_\_\_\_\_\_\_\_\_\_ tab, open the Start drop-down list and click Play Across Slides.

a) Action

b) Playback

c) Format

d) Layout

Ans: b

Section Ref: Adding Media Clips to a Presentation

Difficulty: Medium

21. Which of these is not a motion video format that PowerPoint supports?

a) ASF

b) AVI

c) WMV

d) TIF

Ans: d

Section Ref: Adding Media Clips to a Presentation

Difficulty: Medium

22. Which tab would you click to locate the Compress Media command?

a) View

b) Review

c) Home

d) File

Ans: d

Section Ref: Adding Media Clips to a Presentation

Difficulty: Medium

23. On which tab would you find the option of playing a video clip back in full screen during the slide show?

a) Video Tools Playback

b) Video Tools Format

c) Video Tools Options

d) Slide Show

Ans: c

Section Ref: Adding Media Clips to a Presentation

Difficulty: Hard

24. If a slide has two animations, A and B, in that order, and you set animation B to play After Previous, when will animation B play?

a) After animation A has started

b) After animation A has completed

c) Before animation A

d) Simultaneously with animation A

Ans: b

Section Ref: Animating Your Slides

Difficulty: Medium

True/False

25. Not all of the transition effects have Effect Options.

Ans: True

Difficulty: Medium

Section Ref: Setting Up Slide Transitions

26. A slide can be set both to advance automatically after a certain amount of time, and also immediately upon mouse click.

Ans: True

Difficulty: Easy

Section Ref: Setting Up Slide Transitions

27. You can animate text to appear one bullet point at a time.

Ans: True

Difficulty: Easy

Section Ref: Animating Your Slides

28. A motion path does not involve an object either entering or exiting from the slide.

Ans: True

Difficulty: Medium

Section Ref: Animating Your Slides

29. If you delete all the transitions from a presentation, there will be no way of advancing from one slide to the next.

Ans: False

Difficulty: Easy

Section Ref: Setting Up Slide Transitions

30. You can apply a Glow effect to a video clip.

Ans: True

Difficulty: Easy

Section Ref: Adding Media Clips to a Presentation

31. The Duration setting for a transition is the number of seconds of delay between one animation event and the next.

Ans: False

Section Ref: Setting Up Slide Transitions

Difficulty: Easy

32. A slide can be set to advance on mouse click, or after a certain amount of time, or both.

Ans: True

Section Ref: Setting Up Slide Transitions

Difficulty: Easy

33. The difference between a transition and an animation is that an animation acts upon slide content, whereas a transition acts upon the slide itself.

Ans: True

Section Ref: Animating Your Slides

Difficulty: Easy

34. When animating text by paragraph, by default the bullets appear from the top-down on a slide; set them to In Reverse Order if you want them to appear from the bottom-up.

Ans: True

Section Ref: Animating Your Slides

Difficulty: Medium

35. You can insert audio clips from the Clip Art task pane.

Ans: True

Section Ref: Adding Media Clips to a Presentation

Difficulty: Easy

36. When you apply a video style to a clip, it applies settings that affect the playback of the clip, but not its frame's appearance.

Ans: False

Section Ref: Adding Media Clips to a Presentation

Difficulty: Medium

37. Video clips can be resized just like any other content on a slide.

Ans: True

Section Ref: Adding Media Clips to a Presentation

Difficulty: Easy

38. True or false: PowerPoint 2010 cannot directly accept Flash videos.

Ans: False

Section Ref: Adding Media Clips to a Presentation

Difficulty: Medium

Fill-in-the-blank

39. If you want animation A to start after animation B, set animation B's Start option to \_\_\_\_\_\_ Previous.

Ans: After

Difficulty: Easy

Section Ref: Animating Your Slides

40. To reorder the animations on a slide, rearrange them in the \_\_\_\_\_\_\_\_\_\_\_ pane.

Ans: Animation

Difficulty: Easy

Section Ref: Animating Your Slides

41. The Animation \_\_\_\_\_\_\_\_\_ enables you to copy animation from one object to another.

Ans: Painter

Difficulty: Medium

Section Ref: Animating Your Slides

42. A \_\_\_\_\_\_\_\_\_\_\_ is an image that displays on a slide when the video clip is not actively playing.

Ans: poster frame

Difficulty: Easy

Section Ref: Animating Your Slides

43. An animation's \_\_\_\_\_\_\_\_\_\_\_ determines how quickly it will execute.

Ans: duration

Difficulty: Medium

Section Ref: Animating Your Slides

44. An animation's \_\_\_\_\_\_\_\_\_\_\_ is the amount of time to wait between the previous action and this animation.

Ans: delay

Difficulty: Medium

Section Ref: Animating Your Slides

45. In PowerPoint, sound clips are called \_\_\_\_\_\_\_ clips.

Ans: audio

Difficulty: Medium

Section Ref: Adding Media Clips to a Presentation

46. A \_\_\_\_\_\_\_\_\_\_\_\_ is an animated effect that occurs when moving from one slide to another.

Ans: transition

Section Ref: Setting Up Slide Transitions

Difficulty: Easy

47. A(n) \_\_\_\_\_\_\_\_effect calls attention to an object when it is neither entering nor exiting the slide.

Ans: Emphasis

Section Ref: Animating Your Slides

Difficulty: Medium

48. The \_\_\_\_\_\_\_\_\_\_\_\_ enables you to copy the animation from one object to another, much like Format Painter does for text formatting.

Ans: Animation Painter

Section Ref: Animating Your Slides

Difficulty: Medium

49. A video clip's \_\_\_\_\_\_\_\_\_\_ is the image that displays on the slide when the video clip is not actively playing.

Ans: poster frame

Section Ref: Adding Media Clips to a Presentation

Difficulty: Hard

50. If you want an animation to occur when you click the mouse button, set its \_\_\_\_\_\_\_\_ setting to On Click.

Ans: Start

Difficulty: Medium

Section Ref: Animating Your Slides

51. To delete an animation effect, select it in the \_\_\_\_\_\_\_\_\_\_\_\_\_ and then press Delete.

Ans: Animation Pane

Difficulty: Medium

Section Ref: Animating Your Slides

52. To animate text bottom-to-top, rather than the default top-to-bottom, open its Effect Options. Then on the Text Animation tab, mark the \_\_\_\_\_\_\_\_\_\_ (3 words) check box.

Ans: In Reverse Order

Difficulty: Difficult

Section Ref: Animating Your Slides

53. To turn Animation Painter on so that it remains on until you turn it off, \_\_\_\_\_\_\_\_\_\_ the Animation Painter button.

Ans: double-click

Difficulty: Medium

Section Ref: Animating Your Slides

54. An animation's \_\_\_\_\_\_\_\_\_\_\_ determines how quickly it will execute.

Ans: duration

Difficulty: Medium

Section Ref: Animating Your Slides

55. An animation's \_\_\_\_\_\_\_\_\_\_\_ is the amount of time to wait between the previous action and this animation.

Ans: delay

Difficulty: Medium

Section Ref: Animating Your Slides

56. To compress media in PowerPoint, start by clicking the \_\_\_\_\_\_\_\_\_\_ tab.

Ans: File

Difficulty: Difficult

Section Ref: Adding Media Clips to a Presentation

57. If you don't like any of the preset sounds for use with transition effects, choose \_\_\_\_\_\_\_\_\_\_ from the menu of sounds to open a dialog box from which you can browse for your own sound files.

Ans: Other Sound

Difficulty: Medium

Section Ref: Setting Up Slide Transitions

Short Answer

58. To prevent a slide from advancing on mouse click, clear the On Mouse Click check box on which tab?

Ans: Transitions

Difficulty: Medium

Section Ref: Setting Up Slide Transitions

59. What type of animation can be applied to an object to govern when and how it leaves the slide?

Ans: Exit effect

Difficulty: Medium

Section Ref: Animating Your Slides

60. What key can you press to switch to Slide Show view to preview a media clip or animation effect?

Ans: F5

Difficulty: Medium

Section Ref: Adding Media Clips to a Presentation

61. On what video-related Ribbon tab do you control a clip's motion effects, such as by trimming it?

Ans: Video Tools Playback

Difficulty: Easy

Link: Adding Media Clips to a Presentation

Essay

62. Describe how you would compress a presentation that contains video clips for Internet quality.

Ans: Click File, and click Compress Media. Click Internet Quality, and click Close.

Difficulty: Medium

Section Ref: Adding Media Clips to a Presentation

63. Describe how to apply a border to a video clip without using a video style.

Ans: On the Video Tools Format tab, click Video Border, and click the desired bordr.

Difficulty: Medium

Section Ref: Adding Media Clips to a Presentation

64. How can you choose a frame of a video clip to use as its poster frame?

Ans: Play the clip in Normal view, and click Pause when it gets to the frame you want to use. Then choose Video Tools Format, Poster Frame, Use Current Frame.

Difficulty: Hard

Section Ref: Adding Media Clips to a Presentation

65. Suppose you want to apply a certain transition effect to slides 3, 5, and 7. Describe how you would do that.

Ans: Switch to Slide Sorter view and select the three slides, or select them in the Slides/Outline pane in Normal view. Then on the Transitions tab, apply the desired transition effect.

Difficulty: Medium

Section Ref: Setting Up Slide Transitions

66. If you applied a sound to a transition but you don't hear the sound when previewing it, how would you troubleshoot?

Ans: Make sure your system sound is not muted in Windows, and make sure the volume is turned up.

Difficulty: Medium

Section Ref: Setting Up Slide Transitions

67. Describe how you would switch the order of two animation events on a slide.

Ans: Display the Animations task pane. Select the second of the two animations and click the up arrow at the bottom of the task pane to move it up above the other one.

Difficulty: Hard

Section Ref: Animating Your Slides

68. Explain the difference between an emphasis effect and a motion path effect.

Ans: A motion path is a type of emphasis that moves the object along a prescribed path. An emphasis effect does not involve a path; it moves the object or changes it in some way to call attention to it.

Difficulty: Hard

Section Ref: Animating Your Slides

69. Describe how to animate a bulleted list so that each bullet point appears on a separate mouse click.

Ans: Select the list and apply an animation to it. Then in the Animation task pane, select all of the paragraph animations except the first one and set its Start setting to On Click.

Difficulty: Hard

Section Ref: Animating Your Slides

70. Suppose you need to copy the animation from one object to three others. Describe how you would do that.

Ans: Click the object containing the animation. Then double-click the Animation Painter button on the Animations tab, and then click each of the other three objects.

Difficulty: Medium

Section Ref: Animating Your Slides